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If you are in any doubt as to any aspect of this circular or as to the action to be taken, you should consult your licensed securities dealer, bank manager, solicitor, professional accountant or other professional adviser.

If you have sold or transferred all your shares in China Oilfield Services Limited, you should at once hand this circular, together with the enclosed proxy form, to the purchaser or transferee or to the bank, licensed securities dealer or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

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COSL

中海油田服务股份有限公司
China Oilfield Services Limited

(Incorporated in the People's Republic of China as a joint stock limited liability company)

(Stock Code: 2883)

(1) PROPOSED APPOINTMENT OF EXECUTIVE DIRECTOR
(2) PROPOSED APPOINTMENTS OF NON-EXECUTIVE DIRECTORS
(3) PROPOSED RE-APPOINTMENT OF SUPERVISOR
AND
NOTICE OF EXTRAORDINARY GENERAL MEETING

A letter from the Board is set out on pages 3 to 8 of this Circular.

A notice convening the EGM to be held at Room 311, Main Building of COSL, 201 Haiyou Avenue, Yanjiao Economic & Technological Development Zone, Sanhe City, Hebei Province, the PRC on Tuesday, 28 December 2021 at 10:00 a.m. is set out on pages 9 to 11 of this circular.

The reply slip and proxy form for use at the EGM are enclosed herewith. Shareholders who intend to attend the EGM shall complete and return the reply slip in accordance with the instructions printed thereon before Tuesday, 7 December 2021 for the Company to assess whether or not it is necessary to dispatch the notice of general meeting again.

Shareholders who intend to appoint a proxy to attend the meeting are requested to complete the proxy form in accordance with the instructions printed thereon. The proxy form shall be lodged with the registrar of H Shares of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong as soon as possible and in any event not less than 24 hours before the time appointed for the holding of the relevant meeting or any adjournment thereof (as the case may be). Completion and return of the proxy form will not prevent you from attending and voting in person at the meeting(s) or any adjournment thereof should you so wish.

25 November 2021

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DEFINITIONS

In this circular, the following expressions have the following meanings, unless the context otherwise requires:

“A Share(s)”	domestic share(s) of nominal value of RMB1.00 each in the capital of the Company which are listed on the Shanghai Stock Exchange;
“Articles of Association”	the articles of association of the Company, as amended, modified or otherwise supplemented from time to time;
“Board”	the board of Directors of the Company;
“Company”	中海油田服務股份有限公司 (China Oilfield Services Limited), a joint stock company incorporated in the PRC with limited liability, the A Shares of which are listed on the Shanghai Stock Exchange and the H Shares of which are listed on the main board of the Stock Exchange;
“Company Law”	the Company Law of the PRC;
“Directors”	the directors of the Company;
“EGM”	the extraordinary general meeting of the Company to be held at Room 311, Main Building of COSL, 201 Haiyou Avenue, Yanjiao Economic & Technological Development Zone, Sanhe City, Hebei Province, the PRC on Tuesday, 28 December 2021 at 10:00 a.m., or any adjournment thereof;
“H Share(s)”	overseas listed foreign share(s) of nominal value of RMB1.00 each in the share capital of the Company which are listed on the main board of the Stock Exchange and subscribed for in Hong Kong dollars;
“Hong Kong”	the Hong Kong Special Administrative Region of the PRC;
“Hong Kong Listing Rules”	the Rules Governing the Listing of Securities on The Stock Exchange;
“PRC”	the People’s Republic of China;
“RMB”	Renminbi, the lawful currency of the PRC;
“Securities and Futures Ordinance”	the Securities and Futures Ordinance (Chapter 571 of the laws of Hong Kong), as amended from time to time;
“Share(s)”	A Share(s) and H Share(s) of the Company;

DEFINITIONS

“Shareholder(s)”	the holder(s) of the Share(s) of the Company;
“Stock Exchange”	The Stock Exchange of Hong Kong Limited;
“Supervisor(s)”	the supervisor(s) of the Company;
“Supervisory Committee”	the supervisory committee of the Company.

LETTER FROM THE BOARD

COSL

中海油田服务股份有限公司
China Oilfield Services Limited

(Incorporated in the People's Republic of China as a joint stock limited liability company)
(Stock Code: 2883)

Board of Directors:

Zhao Shunqiang (*Chairman*)
Qi Meisheng
Xu Yugao*
Zhao Baoshun*
Wong Kwai Huen, Albert**
Lin Boqiang**
Chiu Lai Kuen, Susanna**

* *Non-executive Director*

** *Independent non-executive Director*

Legal address in the PRC:

No.1581, Haichuan Road,
Tangu Ocean Hi-tech Zone,
Binhai Hi-tech
Development District,
Tianjin, The PRC

Registered Office in Hong Kong:

65/F, Bank of China Tower,
1 Garden Road,
Hong Kong

To the Shareholders:

Dear Sir or Madam,

(1) PROPOSED APPOINTMENT OF EXECUTIVE DIRECTOR
(2) PROPOSED APPOINTMENTS OF NON-EXECUTIVE DIRECTORS
(3) PROPOSED RE-APPOINTMENT OF SUPERVISOR
AND
NOTICE OF EXTRAORDINARY GENERAL MEETING

I. INTRODUCTION

The purposes of this circular are to give you notice to the EGM and to provide you with, among other things, information regarding the resolutions relating to (1) proposed appointment of executive director, (2) proposed appointments of non-executive directors and (3) proposed re-appointment of supervisor.

II. PROPOSED APPOINTMENT OF EXECUTIVE DIRECTOR

Pursuant to the Company Law and the Articles of Association of the Company, the Board proposes the appointment of Mr. Yu Feng as an executive director of the Company.

LETTER FROM THE BOARD

BACKGROUND OF Mr. Yu Feng

Mr. Yu Feng, Chinese, born in 1964, Deputy Party Secretary, Vice President and Chairman of Labour Union of the Company. He graduated from East China Petroleum Institute in 1987 with a Bachelor degree in mining geophysics and obtained his MBA from Tsinghua University in 2003. Mr. Yu served as an assistant engineer of the electronic computing center in Shengli Oilfield from July 1987 to January 1990 and an assistant engineer of Logging Company of CNOOC from January 1990 to May 1991. He served as an engineer of Xinjiang branch of Logging Company of CNOOC from May 1991 to August 1992. He also served as a sales engineer of Xinjiang branch of Logging Company of CNOOC from August 1992 to May 1994 and a marketing engineer of Zhanjiang branch of Logging Company of CNOOC from May 1994 to August 1995. He was a deputy manager of the marketing development department of Logging Company of CNOOC from August 1995 to August 1996 and a manager of the marketing development department of Logging Company of CNOOC from August 1996 to December 2000. Mr. Yu served as a general manager assistant (in charge of the finance and accounting department) of Logging Company of CNOOC from December 2000 to December 2001 and a general manager of the marketing department of the Company from December 2001 to September 2002. He also served as a vice general manager of the Well Tech of the Company from September 2002 to March 2006 and a general manager of the Well Tech of the Company from March 2006 to January 2016. From January 2016 to January 2017, he served as a marketing director of the Company. Since January 2017, he has been a Vice President of the Company. From June 2017 to September 2020, he has also served as a safety director of the Company. From July 2020, he served as Deputy Party Secretary, Vice President and Chairman of Labour Union of the Company.

Save as disclosed above, Mr. Yu has not held any directorship in other listed companies in the past three years, and has not held any positions in the Company and its subsidiaries.

Save as disclosed above, Mr. Yu has no relationship with any directors, senior management or substantial or controlling shareholders of the Company. As at the date of this circular, Mr. Yu does not have any interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance.

Subject to the approval at the EGM, Mr. Yu will enter into a service contract with the Company for a term of three years, and can be re-elected at the Company's general meeting. During the tenure of Mr. Yu as an executive director of the Company, his remuneration will be implemented according to the remuneration management measures of the Company and with reference to the standard of senior management. The annual remuneration of Mr. Yu is expected to be between RMB0.9 million and RMB1.3 million. The specific amount shall be determined after taking into account the recommendations made by the Remuneration and Assessment Committee of the Board in accordance with its terms of reference, and with reference to (among other things) his duties and responsibilities. The Company will disclose the relevant remuneration when it is determined. For the specific remuneration, please refer to the annual reports to be published by the Company in due course.

Save as disclosed above, there is no other information required to be disclosed pursuant to Rule 13.51(2) of the Hong Kong Listing Rules, and the Company is not aware of any other matters that need to be brought to attention of the shareholders of the Company.

LETTER FROM THE BOARD

III. PROPOSED APPOINTMENTS OF NON-EXECUTIVE DIRECTORS

Pursuant to the Company Law and the Articles of Association, the Board proposes the appointments of Mr. Wu Wenlai as a non-executive director of the Company and Mr. Liu Zongzhao as a non-executive director of the Company. If the above-mentioned proposed appointment is approved at the EGM, Mr. Wu Wenlai will also serve as a member of the Remuneration and Assessment Committee of the Board.

BACKGROUND OF Mr. Wu Wenlai

Mr. Wu Wenlai, Chinese, born in 1962, is a professor-level senior engineer graduating from Changchun Institute of Geology with a major in geological and mineral surveys in the Geology Department in September 1984. He received his Doctorate of Science in solid geophysics from the Institute of Geology and Geophysics, Chinese Academy of Sciences in July 2008. From September 1984 to July 1988, he served as an assistant engineer in Shanxi Institute of Metallurgical Geology. From July 1988 to June 1992, he served as a geologist and deputy director in the second exploration division of Bohai Oil Research Institute. From June 1992 to October 1999, he successively served as a deputy director and director of the geological laboratory, a chief of the scientific research and production management department, and a deputy chief geologist in the Bohai Oil Research Institute. From October 1999 to September 2009, he successively served as the dean, deputy director, deputy secretary to the Communist Party Committee, secretary to the Disciplinary Committee, and chairman of the Labor Union in the Bohai Research Institute of CNOOC Research Center, as well as a deputy director in the Beijing Research Center of CNOOC China Limited. From September 2009 to December 2011, he successively served as a director of the ideological and political work department and the news center, and a director of the news office, as well as a president in Offshore Oil Press of China National Offshore Oil Corporation. From December 2011 to March 2013, he served as a director of the ideological and political work department (news office) of China National Offshore Oil Corporation and a president in Offshore Oil Press. From March 2013 to February 2018, he served as a general manager and a secretary to the Communist Party Committee in China United Coalbed Methane Corporation Limited, and a general manager of the unconventional oil and gas branch in CNOOC China Limited. From February 2018 to January 2021, he served as a chairman and a secretary to the Communist Party Committee in CNOOC Gas and Power Group Co., Limited. Since January 2021, he has been engaged in special work.

Save as disclosed above, Mr. Wu has not held any directorship in other listed companies in the past three years, and has not held any positions in the Company and its subsidiaries.

Save as disclosed above, Mr. Wu has no relationship with any directors, senior management or substantial or controlling shareholders of the Company. As at the date of this circular, Mr. Wu does not have any interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance.

Subject to the approval at the EGM, Mr. Wu will enter into a service contract with the Company for a term of three years, and can be re-elected at the Company's general meeting. Mr. Wu will not receive any remuneration in respect of his appointment as a director of the Company.

LETTER FROM THE BOARD

Save as disclosed above, there is no other information required to be disclosed pursuant to Rule 13.51(2) of the Hong Kong Listing Rules, and the Company is not aware of any other matters that need to be brought to attention of the shareholders of the Company.

BACKGROUND OF MR. LIU ZONGZHAO

Mr. Liu Zongzhao, Chinese, born in 1965, is a professor-level senior engineer graduated from Southwest Petroleum Institute with a major in Oil Production Engineering in the Oil and Gas Field Development Department in July 1989. He obtained a master's degree in Petroleum and Natural Gas Engineering from the School of Petroleum and Natural Gas Engineering, University of Petroleum in July 2003. From July 1989 to September 1997, Mr. Liu successively served as an intern operator, the director and then the head of the Research Institute of the Oil Exploration Company of CNOOC Bohai Corporation. From September 1997 to April 2001, he successively served as the deputy director and the director of the Oil Production Technology Research Institute of CNOOC Bohai Corporation. From April 2001 to January 2005, he successively served as the deputy manager, general manager and secretary to party branch of the Oil Production Engineering Technical Service Company of CNOOC Bohai Corporation. From January 2005 to July 2008, he served as the general manager of the Oil Production Technology Service Branch of CNOOC Base Group Ltd. From July 2008 to November 2012, he served as the general manager of the Oil Production Technology Service Branch of CNOOC Energy Technology & Services Limited. From November 2012 to March 2013, he served as the assistant to the general manager of CNOOC Energy Technology & Services Limited and the general manager of the Oil Production Technology Service Branch. From March 2013 to March 2021, he successively served as the deputy general manager of China United Coalbed Methane Corporation Limited and the deputy general manager of the Unconventional Oil and Gas Branch of CNOOC (China) Co., Ltd. Since March 2021, Mr. Liu has been a full-time director of CNOOC.

Save as disclosed above, Mr. Liu has not held any directorship in other listed companies in the past three years, and has not held any positions in the Company and its subsidiaries.

Save as disclosed above, Mr. Liu has no relationship with any directors, senior management or substantial or controlling shareholders of the Company. As at the date of this circular, Mr. Liu does not have any interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance.

Subject to the approval at the EGM, Mr. Liu will enter into a service contract with the Company for a term of three years, and can be re-elected at the Company's general meeting. Mr. Liu will not receive any remuneration in respect of his appointment as a director of the Company.

Save as disclosed above, there is no other information required to be disclosed pursuant to Rule 13.51(2) of the Hong Kong Listing Rules, and the Company is not aware of any other matters that need to be brought to attention of the shareholders of the Company.

IV. PROPOSED RE-APPOINTMENT OF SUPERVISOR

Pursuant to the Company Law and the Articles of Association, the Supervisory Committee proposes the re-appointment of Mr. Cheng Xinsheng as a supervisor (independent supervisor) of the Company.

LETTER FROM THE BOARD

BACKGROUND OF MR. CHENG XINSHENG

Mr. Cheng Xinsheng, Chinese, born in 1963, an Independent Supervisor of the Company. Mr. Cheng obtained his Bachelor's degree and Master's degree from the School of Economics of Nankai University and Doctoral degree from Tianjin University of Finance and Economics in Management, and he holds the independent director qualification of China. Mr. Cheng was a lecturer and an associate professor of the Accounting Department of Nankai University in March 1993, and passed the PRC Certified Public Accountants examination in 1994 and became a member of The Chinese Institute of Certified Public Accountants. He has been promoted to the Head of the Audit Teaching and Research Offices of the Accounting Department of Nankai University from September 1995 to August 2001. He engaged in the research on corporate governance when he was stationing in the post-doctoral business administration offices of Nankai University from September 2001. Since September 2002, Mr. Cheng has been acting as the Head of Corporate Governance Evaluation Study Offices of the Research Institute of China Corporate Governance of Nankai University. Since December 2005, Mr. Cheng has been acting as a professor and a doctoral supervisor of Nankai University. Mr. Cheng was an Independent Non-Executive Director of Offshore Oil Engineering Co, Ltd., a company listed on the Shanghai Stock Exchange. Mr. Cheng is an Independent Supervisor of the Company since June 2015.

Save as disclosed above, Mr. Cheng has not held any directorship in other listed companies in the past three years, and has not held any position in the Company or its subsidiaries.

Save as disclosed above, Mr. Cheng has no relationship with any directors, senior management or substantial or controlling shareholders of the Company. As at the date of this circular, Mr. Cheng does not have any interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance.

Subject to the approval at the EGM, Mr. Cheng will enter into a service contract with the Company for a term of three years, and can be re-elected at the Company's general meeting. Mr. Cheng will receive a supervisor's fee and remuneration of RMB80,000 per annum (before tax) for his supervisorship in the Company, which was determined by reference to his duties and responsibilities with the Company. Save for the above fee and remuneration, Mr. Cheng will not receive any other remuneration from the Company.

Save as disclosed above, there is no other information required to be disclosed pursuant to Rule 13.51(2) of the Hong Kong Listing Rules, and the Company is not aware of any other matters that need to be brought to attention of the shareholders of the Company.

V. THE EXTRAORDINARY GENERAL MEETING

A notice convening the EGM to be held at Room 311, Main Building of COSL, 201 Haiyou Avenue, Yanjiao Economic & Technological Development Zone, Sanhe City, Hebei Province, the PRC on Tuesday, 28 December 2021 at 10:00 a.m. is set out on pages 9 to 11 of this circular.

LETTER FROM THE BOARD

Pursuant to Rule 13.39(4) of the Hong Kong Listing Rules, any vote of the Shareholders at a general meeting must be taken by poll. Accordingly, all resolutions to be proposed at the EGM will be voted by poll.

For the purpose of determining the entitlement for attendance and voting at the EGM, the H Shares register of members of the Company will be closed from 17 December 2021 (Friday) to 28 December 2021 (Tuesday), both days inclusive, during which period no transfer of Shares will be effected. In order to attend and vote at the EGM, holders of H Shares whose transfers have not been registered shall deposit the transfer documents together with the relevant share certificates at the H Share registrar of the Company, Computershare Hong Kong Investor Services Limited at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by no later than 4:30 p.m. on 16 December 2021 (Thursday). Holders of A Shares should contact the secretary of the Board for details concerning registration of transfers of A Shares.

Shareholders of the Company is entitled to attend and vote at the EGM by himself or by proxy, if a proxy is appointed to attend the meeting, you are requested to complete the proxy form in accordance with the instructions set out therein and return it to the Planning and Finance Department at the Company's principal place of business in the PRC for holders of the A Shares and at the H Share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, for holders of H Shares of the Company as soon as possible but in any event, not less than 24 hours before the time appointed for holding the EGM or any adjourned meeting (as the case may be). Completion and return of the proxy form will not preclude you from attending and voting in person at the EGM or any adjourned meeting (as the case may be) should you so wish.

VI. RECOMMENDATION

The Directors consider that (1) the proposed appointment of executive director, (2) proposed appointments of non-executive directors and (3) the proposed re-appointment of supervisor, are in the best interests of the Company and the Shareholders as a whole. Accordingly, the Directors recommend all Shareholders to vote in favour of the relevant resolutions to be proposed at the EGM.

VII. RESPONSIBILITY STATEMENT

This document, for which the Directors collectively and individually accept full responsibility, includes particulars given in compliance with the Hong Kong Listing Rules for the purposes of giving information with regard to the Company. The Directors, having made all reasonable enquiries, confirm that to the best of their knowledge and belief the information contained in this document is accurate and complete in all material respects and not misleading or deceptive, and there are no other matters the omission of which would make any statement herein or this document misleading.

Yours faithfully
For and on behalf of
China Oilfield Services Limited
Zhao Shunqiang
Executive Director

25 November 2021

NOTICE OF EXTRAORDINARY GENERAL MEETING

COSL

中海油田服务股份有限公司 China Oilfield Services Limited

(Incorporated in the People's Republic of China as a joint stock limited liability company)

(Stock Code: 2883)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that an extraordinary general meeting (the “EGM”) of China Oilfield Services Limited (the “Company”) will be held at Room 311, Main Building of COSL, 201 Haiyou Avenue, Yanjiao Economic & Technological Development Zone, Sanhe City, Hebei Province, the PRC on Tuesday, 28 December 2021 at 10:00 a.m. for the purpose of considering and, if thought fit, passing the following resolutions of the Company:

ORDINARY RESOLUTIONS

1. To consider and approve the appointment of Mr. Yu Feng as an executive director of the Company.
2. To consider and approve the appointments of non-executive directors
 - 2.1 To consider and approve the appointment of Mr. Wu Wenlai as a non-executive director of the Company.
 - 2.2 To consider and approve the appointment of Mr. Liu Zongzhao as a non-executive director of the Company.
3. To consider and approve the re-appointment of Mr. Cheng Xinsheng as a supervisor of the Company.

By Order of the Board
China Oilfield Services Limited
Zhao Shunqiang
Executive Director

25 November 2021

As at the date of this notice, the executive directors of the Company are Messrs. Zhao Shunqiang (Chairman) and Qi Meisheng; the non-executive directors of the Company are Messrs. Xu Yugao and Zhao Baoshun; and the independent non-executive directors of the Company are Messrs. Wong Kwai Huen, Albert, Lin Boqiang and Ms. Chiu Lai Kuen, Susanna.

NOTICE OF EXTRAORDINARY GENERAL MEETING

Notes:

- (1) All resolutions at the EGM will be taken by poll pursuant to the Hong Kong Listing Rules and the results of the poll will be published on the Stock Exchange's and the Company's websites in accordance to the Hong Kong Listing Rules.
- (2) Holders of the Company's overseas listed foreign invested shares (H Shares) whose names appear on the Company's register of members maintained by Computershare Hong Kong Investor Services Limited on 17 December 2021 (Friday) are entitled to attend and vote at the EGM.
- (3) The Company adopts the cumulative voting method to elect directors and supervisors at the EGM.

Cumulative voting method

When adopting the cumulative voting method for electing the executive director as proposed in Resolution 1, each of the shares held by a shareholder shall carry the same number of votes corresponding to the number of directors to be elected. A shareholder may exercise his voting rights by splitting his votes evenly for each of the candidates of directors corresponding to the number of shares he holds; or by casting all his votes carried by each of his shares corresponding to the number of directors to be elected for a particular candidate of directors; or by casting a portion of his votes carried by each of his shares corresponding to the number of directors to be elected for a certain number of candidates of directors.

For example: under the cumulative voting method, the maximum valid votes that a shareholder is entitled to cast are calculated on the basis of the total number of shares held by such shareholder times the number of directors to be elected (2 persons). If such shareholder holds 100 shares, then the maximum valid votes he can cast = 100 (the number of shares held by him) \times 2 = 200. The shareholder could use his discretion to cast 200 votes evenly among 2 candidates, or to place all his votes on one particular candidate, or to split his votes to 2 candidates.

Where the total number of votes cast by a shareholder for one or several of the candidate(s) of directors is in excess of the number of votes carried by the total number of shares held by him, the votes cast by the shareholder shall be invalid, and the shareholder shall be deemed to have waived his voting rights. Where the total number of votes cast for one or several candidate(s) of directors by a shareholder is less than the number of votes carried by the total number of shares held by such shareholder, the votes cast by the shareholder shall be valid, and the voting rights attached to the shortfall between the votes actually cast and the votes which the shareholder is entitled to cast shall be deemed to have been waived by the shareholder.

The voting method of Resolution 2 and Resolution 3 are identical to that of Resolution 1.

The candidate is elected when the favourable votes obtained exceed half of the number of shares (on the basis of non-cumulative number of shares) held by the shareholders (including their proxies) attending this general meeting.

- (4) H shareholders who intend to attend the EGM must complete and return the reply slip for attending the EGM to the Company's Hong Kong registered office by facsimile or post no later than 7 December 2021 (Tuesday):

Address: 65/F., Bank of China Tower
1 Garden Road, Hong Kong

Tel: (852) 2213 2515

Fax: (852) 2525 9322

- (5) Each shareholder of the Company who has the right to attend and vote at the EGM is entitled to appoint in writing one or more proxies, whether a shareholder or not, to attend and vote on his behalf at the EGM. Where a shareholder has appointed more than one proxy to attend the EGM, such proxies may only vote on a poll. The instrument appointing a proxy must be in writing under the hand of the appointor or his attorney duly authorised in writing. In the case that an appointer is a legal person, the power of attorney must be either under the common seal of the legal person or under the

NOTICE OF EXTRAORDINARY GENERAL MEETING

hand of its director or other person, duly authorised. If the instrument appointing a proxy is signed by an attorney of the appointor, the power of attorney authorising that attorney to sign, or other documents of authorisation, must be certified by a notary public. For holders of H Shares, the power of attorney or other documents of authorisation and proxy forms must be delivered to the H Share registrar of the Company, Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by post or facsimile, no less than 24 hours before the time appointed for the holding of the EGM in order for such documents to be valid. For holders of A Shares, the above-mentioned documents must be delivered to the Planning and Finance Department of the Company before the above-mentioned time.

- (6) Holders of H Shares whose names appear on the Company's register of members maintained by Computershare Hong Kong Investor Services Limited and holders of A Shares whose name appear on the Company's register of members maintained by Shanghai branch of China Securities Depository & Clearing Corporation Limited on 17 December 2021 (Friday) are entitled to attend the EGM. The Company's register of members will be closed from 17 December 2021 (Friday) to 28 December 2021 (Tuesday) (both days inclusive), during which time no transfer of shares will be registered. Transferees of H Shares who wish to attend the EGM must deliver their duly stamped instruments of transfer, accompanied by the relevant share certificates, to Computershare Hong Kong Investor Services Limited by no later than 4:30 p.m. on 16 December 2021 (Thursday) for completion of the registration of the relevant transfer in accordance with the Articles of Association of the Company.

Computershare Hong Kong Investor Services Limited's address is as follows:

Shops 1712-1716
17th Floor, Hopewell Centre
183 Queen's Road East
Wanchai
Hong Kong

- (7) Shareholders or their proxies must present proof of their identities upon attending the EGM. Should a proxy be appointed, the proxy must also present copies of his/her proxy form, or copies of appointing instrument and power of attorney, if applicable.
- (8) The EGM is expected to last not more than one day. Shareholders or proxies attending the EGM are responsible for their own transportation and accommodation expenses.